

411 S. Center Street
OREGON CITY, OR 97045
503.804.3800
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www.nexuspdx.com

LEE CHARLES DUDLEY

EMPLOYMENT SUMMARY

MULTNOMAH COUNTY, OREGON

501 SE Hawthorne Avenue
Portland, OR 97214

TRAINING, COMMUNICATIONS, & WEB SPECIALIST

Supervisor: Satish Nath
8-06 to Present

Responsible for the creation of curricula for classroom, online, and mentor training for the SAP Support Team. Instructed hundreds of employees, established a comprehensive training program for SAP Support. In addition, assisted with other departments in their training efforts. Also responsible for change management and communication, as well as maintaining the online presence of the SAP Support Team's end-user website, online training server, and creation of online training materials using InDesign, Illustrator, Photoshop, Flash, Premier, RWD uPerform, et. al.

QUALIFICATIONS

- Outstanding organizational skills
- Project logistics
- Employee training
- Conflict Resolution
- Self-directed
- Cooperative leadership style & ability
- Strong work ethic
- Calm under pressure
- Excellent communicator
- Excellent public speaker
- Creative problem solver

GRAPHIC INFORMATION SYSTEMS

10065 SW Nimbus Avenue
Beaverton, OR 97005

ART DIRECTOR / GRAPHICS TECH.

Supervisor: Richard Humble
8-04 to 1-06

Responsible for design, layout, and illustration of advertising, business cards, corporate identity, et. al. Primary duty was to direct, build, & oversee Parish Resource Guides for corporate client The Religious Press. These guides, ranging in size from 40-70 pages, were built by me using InDesign, Photoshop, Illustrator, MS Word & Excel to produce both the resource guide content and the advertising for the sponsors.

THE IDAHO PRESS-TRIBUNE

P.O. Box 9399
Nampa, Idaho 83652

COPY EDITOR / PAGE DESIGNER

12-02 to 7-04

Responsible for building A-section news pages using Associated Press wire services (photos and text) on a nightly deadline basis, proofing pages, and assuring error-free pages. Also worked as a graphic designer for specialty news sections or other news-related sections that required graphic design and photo-editing work.

TECHNICAL SKILLS

- Typing: 60-70 WPM
- Superb writer
- Excellent designer
- Mac/PC Fluent
- Microsoft Office
- Microsoft FrontPage
- Adobe InDesign
- Adobe Photoshop
- Adobe Illustrator
- Quark XPress
- Adobe Flash
- Adobe Dreamweaver
- RWD uPerform
- Actionscripting in Flash
- HTML Coding

THE IDAHO STATESMAN

1200 N. Curtis Road
Boise, Idaho 83706

GRAPHIC DESIGNER, WEB DEVELOPER

Supervisor: Pat Crow, Online / Marianne Dammarell, Advertising
4-96 to 6-02 / 208.377.6200

Web Developer/Designer (6-00 to 6-02): Promoted from Graphic Designer to the Online Department. Responsible for design, layout, and illustration of web sites, promotional pages, splash pages, special news and advertising sections, and online banner advertising using Freehand, Illustrator, Photoshop, Frontpage, and Flash. Also responsible for updating online news content. Please see my digital portfolio for samples of my web work at www.democraticnexus.com.

Graphic Designer (4-96 to 6-00): Responsible for design, layout, and illustration of advertising campaigns and individual spots for newspaper and print & deliver publication. Since beginning with the Statesman, I took responsibility for two of the highest grossing accounts in the paper, Dennis Dillon Auto Park and Peterson Motors of Boise. Every month the Statesman met its sales goals for advertising with my advertising design and output. I was also responsible for generating speculative advertising for sales calls. Over 85% of the ads I generated resulted in sales.

REFERENCES

KEARSTY SCHNEIDER

Department Manager
Countrywide Mortgage
Portland, Oregon
503.816.9541 cell

MATTHEW LONG, ED.D.

Student Employment &
Federal Funds Coordinator
Yale University
New Haven, CT
203.927.4868 cell

NANCY WILTON

HR Manager
Multnomah County, OR
Portland, Oregon
971.322.9252 cell

Additional references
available upon request.

Further employment
history, education, and details
can be found on my interactive
resume. Visit nexuspdx.com
for more information.

THE RENO GAZETTE-JOURNAL

955 Kuenzli Lane
Reno, Nevada 89509

ADVERTISING COMPOSITOR/TYPESETTER

Supervisor: Joseph T. Hansen
4-93 to 7-95

Responsible for typesetting layouts on computer workstations. Also responsible for outputting color and b/w photographs using Associated Press Leaf Stations and an ECRM Autokon Laser Imager, maintaining computer Rapid Image Page Scanners and Autologic Page Processors, as well as paste up duties for constructing the paper on a nightly deadline basis.

EDUCATION

PORTLAND STATE UNIVERSITY

P.O. Box 751
Portland, OR 97207

BACHELOR OF SCIENCE

Political Science with emphasis in public administration & law
G.P.A.: 3.95 | June 2006

Studies at PSU prepared me for a variety of working tasks in multiple environments. I furthered my knowledge of conflict resolution techniques, problem-solving strategies, and learned the mathematical and social science techniques for effective administration, budgeting, problem solving, and team building. Worked with Portland's Metro to create sustainable food gardens at Chief Joseph Elementary in addition to writing grant proposals for the project, developed, designed, and deployed promotional materials for Cascade Aids Project whom I still volunteer for. These are a small sample of my various skills at work.

EDWARD C. REED HIGH SCHOOL

1350 Baring Boulevard
Sparks, NV 89431

HONORS DIPLOMA

Liberal Arts
June 1988